

Bunbury Bridge Club (Inc)
MINUTES OF ANNUAL GENERAL MEETING 2018
Saturday, 8th September 2018

1. Opening

There being a minimum of fifteen members present, the meeting was opened at 10.34AM by the President, Andy Males who also chaired the meeting. Minutes were recorded by the Acting Secretary, Gareth Braid.

2. Present

There were forty-six (46) members present as per the attached attendance register.

3. Apologies

Twenty-five (25) members, as per attached, lodged an apology, either on the nominated form, verbally or by email for not attending the meeting.

4. Confirmation of previous AGM Minutes

The minutes of the Annual General Meeting held on 30th September 2017 were circulated to all present. A motion confirming the acceptance of these minutes was moved by Stella Dixon and seconded by Colin Saunders. Motion carried.

5. President's Report

The President's report, as attached, was delivered by Andy Males. A motion confirming acceptance of the report was moved by Bob McCartney and seconded by Marianne Viebke. Motion carried. There was no business arising from the President's report.

6. Treasurer's Report

Liz Norton presented the audited financial records, as attached, for the 2017/18 year. The report showed a net profit (allowing \$6,000 for depreciation) of \$3,066 for the 2017/18 year compared to \$9,721 for the previous corresponding period. Total income for the year was \$53,257. Cash assets in all accounts at 30/06/2018 was \$80,290.

Liz confirmed to the meeting that the clubs' reserves are currently held by ANZ Bank.

Andy read the letter from Lyndon Edwards confirming his auditing of the accounts (attached) as dated 29th August 2018.

A motion confirming acceptance of the financial report was moved by Colin Saunders and seconded by Dennis Evans. Motion carried.

7. Appointment of External Auditor

It was confirmed by the meeting that Lyndon Edwards be retained as the external auditor for the 2018/19 year.

8. Member's Subscriptions and Fees

It was recommended that the fee structure be left unchanged from the previous year. All in favour.

9. Appeals Panel and Facilitators Panels

The persons offering their services for the coming year to form the appeals panel is attached.

Andy Males speaks to the value of the facilitators to the club and its' members.

The persons offering their services for the coming year as facilitators is attached. Jan Morgan queries the size of the Facilitators panel, which is explained by Marianne Viebke. Considering the few uses of the panel it is decided to proceed as recommended.

10. Management Committee Election

The following nominations had been received prior to the meeting as per the attached nominations list.

President	Andy Males
Vice President	Murray Webber
Treasurer	Liz Norton
Secretary	Marianne Viebke
Club Coordinator	Esther Saunders
Committee	Dennis Evans
	Tony Albertsen
	Bob McCartney
	Gareth Braid
	Colin Saunders

Andy Males spoke to his appointment as President - being elected unopposed. Andy then read a prepared statement concerning the actions of Murray Webber and indicated he would resign as President if Murray continues as Vice President. Andy called on Murray to reply to this.

Murray Webber made a statement in his defence. Murray indicated he would not surrender his position.

Andy Males resigned as President (and therefore, Chair of the meeting). Murray Webber took the chair as Vice President.

Anne Wakelin moved a motion that the meeting should be suspended to sort out the division. Rob Houlding seconded. Jim Offer spoke against the motion. A vote was taken by means of a show of hands, with four (4) votes in favour and the remainder against, the motion was defeated.

Call for nominations from the floor for the role of President; Murray Webber, Dennis Evans and Colleen Skipsey are nominated. Dennis and Colleen decline these nominations, Murray accepts. There being no further nominations, Murray Webber is appointed President.

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Murray calls for nominations from the floor for the now vacant position of Vice President. Dennis Evans and Jim Offer decline nominations. Patrick Smith accepts a nomination. There being no further nominations Patrick Smith is appointed to the position of Vice President.

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Liz Norton withdraws her nomination as Treasurer.

A call for nominations from the floor for the Treasurers position. Gareth Braid, Robyn Waugh, Minetta Hall, Peter Morgan, Anne Wakelin are all nominated, but all decline. There being no nominations for this position, the vacant position will be passed to the management committee for appointment.

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Marianne Viebke withdraws her nomination as Secretary.

Two members (Gareth Braid and Bev Garrett) are nominated, but both decline this nomination. With no further nominations, this vacant position is also passed to the management committee for appointment.

Esther Saunders withdraws her nomination as Club Coordinator. A call for nominations from the floor is made. No nominations are received, so this position will also be decided by the management committee.

Murray Webber polls the ordinary committee nominees; Colin Saunders and Bob McCartney confirm their nomination. Gareth Braid and Dennis Evans withdraw their nominations. Tony Albertsen is an apology for the meeting.

Murray Webber resigns as President.

Andy Males is nominated to the vacant President position. Andy accepts. With no other nominations, Andy is appointed President.

Andy resumes as Chair of the meeting.

Andy calls for nominations for the empty committee positions. Liz Norton, Marianne Viebke, Esther Saunders, Dennis Evans and Gareth Braid are all nominated respectively in their originally nominated positions, with no other nominations received. Therefore, they are appointed to those positions.

Therefore, the appointed management committee positions for 2018/19;

President	Andy Males
Vice President	Patrick Smith
Treasurer	Liz Norton
Secretary	Marianne Viebke
Club Coordinator	Esther Saunders
Committee	Dennis Evans Tony Albertsen Bob McCartney Gareth Braid Colin Saunders

11. New Business

11.1 Progress report and recommendation regarding a proposed extension to our clubrooms as initiated by Committee in 2009 (*Murray Webber*)

Murray circulated a scaled down floor plan of the proposed extensions from 2009 (attached). Murray reports that;

- Indicative costings are in a range of \$75,000 to \$85,000 (but could be as low as \$67,000), depending on implementation details
- Under the current council conditions, we are likely to not require additional carparking provisions as previously required.

It is Murrays' recommendation to proceed to fully detail and investigate the implementation of this plan, and subject to unchanged intentions, to get quotes for construction. (Approval to proceed at that point will need to put to the members via a special resolution at a general meeting)

Judy Clarke spoke to the meeting in favour of proceeding with the extensions as originally proposed by her committee.

Andy requested a show of hands by attendees regarding who was in favour of costing of building works as proposed by Murray. A clear majority (at least 80%) were in favour of proceeding.

Colin Bell spoke to the limitations of the proposal, including the current costs of maintenance of the club-rooms and the changing dynamics of our learning sessions.

The president stated that the "proposed extension, item 11.1" will now be progressed by the new committee.

12. Club Person of the Year

The President announced that following consultation with the committee, he has decided to select Dennis Evans as the 2018 recipient of the Club Person of the Year. This announcement is applauded by the members present.

13. Closing

The meeting having addressed all the agenda items was closed at 12:20PM.

Signed..... (President)

Signed..... (Acting Secretary)

BUNBURY BRIDGE CLUB INC.
2018 Annual General meeting

ATTENDANCE REGISTER

Please list your name below to confirm your attendance at the 2018 AGM
held on Saturday 8th September 2018

STELLA DIXON	Judy Clarke
Kay Rose	Shelita Hall
ANDY MALES	JANE GROZOWSKI
GARETH BRANT	Jennie Deuna
JIM OFFER	Dennis Evans.
MONICA OFFER	Pasrick Smith
ELIZABETH MORTON	Anna Mairies
Emma Jacey	Joek Muller
FRED CLARKE	Maggie Muller
Rob Houlding	Murray Webber
JOY GIBSON	Colleen Skupsey.
JAN MORGAN	John Bell.
Lul Anderson	FT Woods

Marianne Viebke	ROBYN WAUGH
Eliane Boom	Kate BOSTON
Bob McCartney	NEIL WEIR
Anne Wakelin	Bob Garrett
KERRY FRAZER	
DEAN ROBINS	
TEER MORGAN	
NORM HOSKIN	
LINDA HOSKIN	
CHRISTINE HOLLINGSWORTH	
COLIN SAUNDERS	
ESTHER SAUNDERS	
COLLEEN LONG	
Henny ATTEM	
Joyce McGinn	

28
25

BUNBURY BRIDGE CLUB INC.
2018 Annual General meeting

APOLOGIES

Apologies for the 2018 AGM held on Saturday 8th September 2018

Brian Wade	Jane Moulden
Tony Albertsen	Joyce Trezona
Brendan Gaynor	Sandra Main
Di Taylor	Carol Hamilton-Walsh
June Keil	JENNIFER ALAMBAR
Bew. Hopley	Anne-Louise Dubrawski
Nicole Ammon.	Andy Cayley
JAN MACPHERSON	
NEV. FITZ. PATRICK	Mary Bowden.
HELEN FITZPATRICK.	William Hall
SERNY DAWSON	
EVELYN MEEK.	
MARGARET HENDERSON	Chris Hollingsworth Alex Wallis
Maureen Trinder	
Louise Walker	

2017/18 Presidents Report
Andy Males 8th September 2018

I would like to thank the committee, two biggest jobs Marianne our wonderful secretary and Liz our most diligent treasurer. Also thanks to Gareth Braid who filled in for Marianne and Robyn Waugh for doing the treasurers job while Liz was away. It is very pleasing to see the success of our hard working Bridge Coordination Esther. Thank you Dennis who was instrumental in getting the foyer and front entrance cleaned up and Colin for the installation of our new fence and clean-up of our backyard. Also thanks to Murray for running our biggest ever Congress, a great effort by him and Kate plus the supportive members too numerous to mention. And thanks to Bob and Tony for putting their hand up to join the committee to help out.

Mainly because of wonderful efforts of past committees we continue to be financial strong.

I feel the Bunbury club has a pretty good balance between competitiveness and friendliness. We must all remember how daunting it is for new members to attend their first "Big time" Monday or Friday competition *and that for the majority our members elderly and require more or less*
With regards to the future of the clubhouse, all I know is that we don't have any event or pressure that is driving us to make a hurried decision.

a safe haven for our last years.

BUNBURY BRIDGE CLUB INC.
FOR YEAR ENDED 30TH JUNE 2018

CASH BOOK SUMMARY

Opening Bal.1/7/17	10,382.88
Add Receipts	<u>53,257.25</u>
	63,640.13
Less Payments	<u>50,191.01</u>
	13,449.12
Less Transfer T/Dep	<u>0.00</u>
Closing Bal. 30/6/18	<u>13,449.12</u>

TERM DEPOSITS

Opening Balance 1/7/17	
Capital Expenditure a/c	34,206.01
Bunbury Bridge Club a/c	30,091.10
John Bennett Memorial	<u>1,348.00</u>
	65,645.11

ADD

Interest	1,196.16
Transfer from Cheque account	<u>.00</u>
Closing Balance 30/6/18	66,841.27

Made up of:

Capital Expenditure	34,756.64
Bridge Club	30,736.63
John Bennett Memorial	<u>1,348.00</u>
	66,841.27

STATEMENT OF INCOME FOR YEAR ENDED 30TH JUNE 2018

INCOME	2017/18	2016/17
1 Monday Bridge	10,191.00	9,790.00
2 Tuesday Bridge	6,477.20	6,531.00
3 Wednesday Bridge	7,414.00	7,652.00
4 Thursday Bridge	315.00	
5 Friday Bridge	9,483.00	9,218.00
6 Saturday Bridge	5,764.00	7,041.00
7 Sunday Bridge	560.00	680.00
8 Other Bridge Events	<u>114.00</u>	<u>105.00</u>
Sub Total	40,318.20	41,017.00
8 Subscriptions	6,265.00	6,020.00
9 Sponsors Club Members	40.00	30.00
10 Bridge Books & Lessons	1,844.00	340.00
		453.00
11 Congress Takings	2,002.00	1,327.30
Congress Raffle	880.00	
12 Club Raffle	165.05	
13 Trading Table		286.50
14 Fund Raising/ Charity	719.00	984.60
15 Fence Neighbours portion	<u>1,024.00</u>	
TOTAL	53,257.25	50,458.40

STATEMENT OF PAYMENTS FOR YEAR ENDED 30TH JUNE 2018

PAYMENTS.	2017/2018	2016/17
1 ABF Master Points	3139.07	3,428.13
2 Accounting Audit	400.00	400.00
3 Website	300.00	
4 BAWA	1876.24	3,617.10
5 Congress Expenses	847.08	
6 Bridge Supplies	1869.07	2,867.09
7 Cleaner	7620.00	7,325.00
8 Fund Raising	750.00	850.00
9 Equipment/Fittings	225.00	1,401.25
10 Electricity	1196.50	1,498.75
11 Food & Consumables	4571.34	3,567.50
12 Insurance	2190.92	2,114.08
13 Lawn Mowing	840.00	1,007.00
14 Office Supplies	2248.03	2,194.61
15 Rates & Taxes	2844.19	2,416.09
16 Repairs & Maintenance	2252.33	3,301.44
17 Security	860.20	695.20
18 Visiting Director		400.00
19 Phone & Internet	1122.83	1,279.75
20 Building Report		499.00
21 Christmas Party	1066.00	1,188.00
22 Defribulator		1,900.00
23 New Fence	8477.26	
24 Club Entrance	4525.00	
25 Other Expenses	969.95	925.55
TOTAL	50,191.01	42,908.54

335 Wellesley Rd
WELLESLEY WA 6233

29 August 2018


The Committee
Bunbury Bridge Club Inc
PO Box 1098
BUNBURY WA 6231

Dear Committee

I have conducted an audit of the financial records of the Bunbury Bridge Club for the financial year ending June 30th 2018 from Print outs of the monthly statements as well as supporting documents and the bank statements.

I find that the Annual Statement of Income and Payments truly reflects the transactions shown in the source documents.

Yours faithfully



Lyndon Edwards

Hon. Auditor

BUNBURY BRIDGE CLUB INC.
Annual General Meeting

2018/19 Panels

The following persons have agreed to serve on the respective panels for the period from the 2018 AGM until the 2019 AGM.

APPEALS PANEL

Kate Boston
Peter Morgan
Jim Offer
Murray Webber

FACILITATORS PANEL

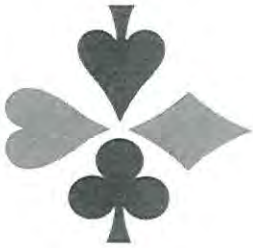
Jan Morgan
Jim Offer
Murray Webber

2018/19 PLAYER FEES

The management committee has set and endorses the following fee structure to apply for the period from the 2018 AGM until the 2019 AGM

Full Year Membership	\$50	(payable immediately)
Half Year Membership	\$25	(applies from 01/01/19)
Associate membership	\$20	(payable immediately)
Members' Table Fees	\$5	(green & red point events)
Visitor Table Fees	\$7	(green & red point events)
Joining Fee (new Members)	\$0	

Fees for special events including the annual congress and club championships will be determined by the committee prior to each event.



BUNBURY BRIDGE CLUB

Incorporated

POSTAL: Hon. Secretary,
P.O. Box 1098,
BUNBURY, W.A. 6231.
PHONE: (08) 9791 3177.

CLUB ROOMS: Cnr. Balgore Way & Gurinda Street, Carey Park, Bunbury.

The Annual General Meeting of the Bunbury Bridge Club will be held on Saturday 8th September 2018 at 10:30AM in the Club Rooms.

The following positions are open for nominations:

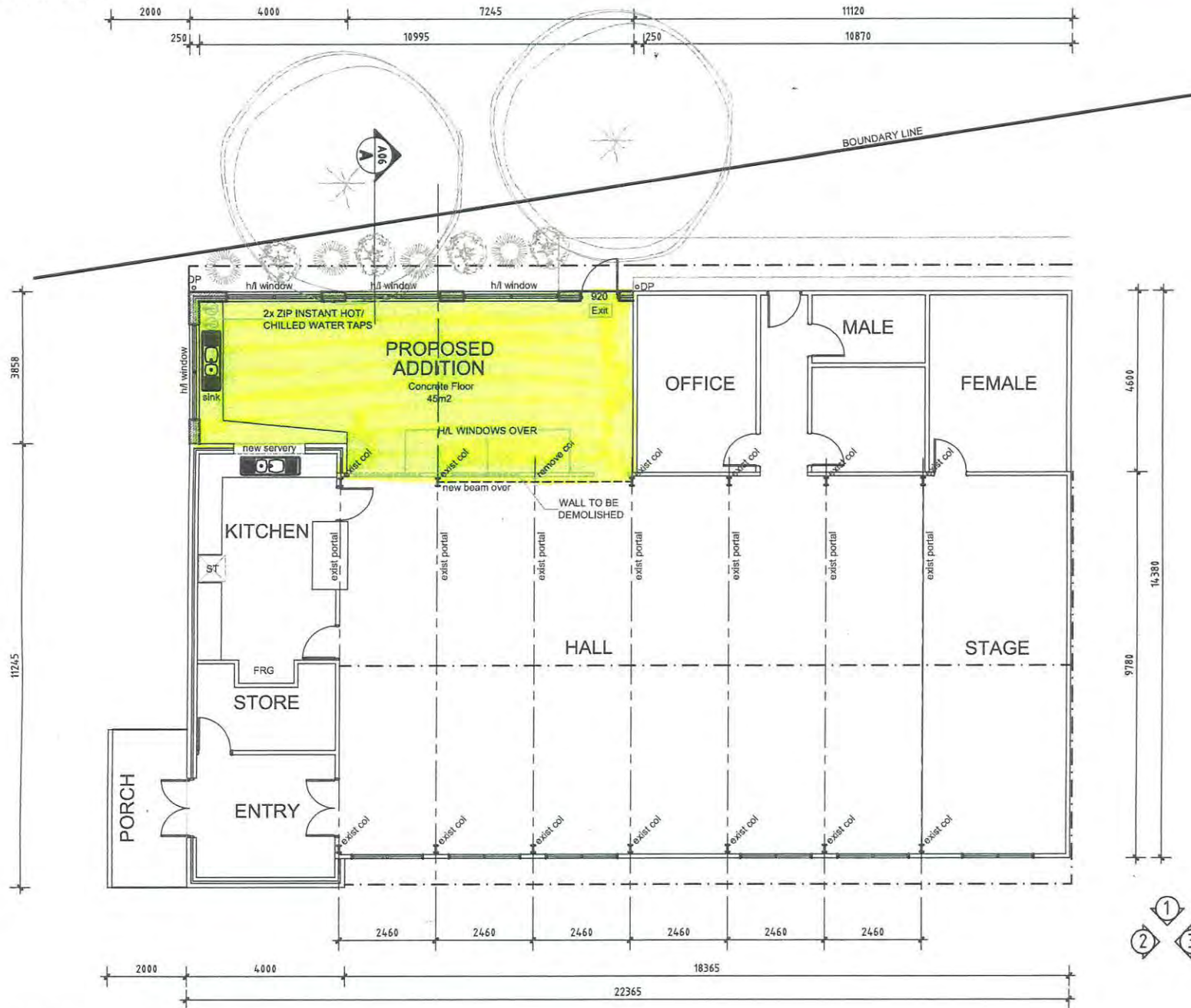
OFFICE	NOMINEE	NOMINATOR	SIGN, ACCEPTANCE
PRESIDENT:	ANDY MALES	ELIZABETH NORTON	<i>[Signature]</i>
VICE PRESIDENT:	MURRAY WEBSON	KATE ROSTON	<i>[Signature]</i>
TREASURER:	E. Norton	ANDY MALES	E Norton
SECRETARY:	MARIANNE VIEBKE	GARETH BRAID	<i>[Signature]</i>
CLUB CO-ORDINATOR:	Esther Saunders	Colin Saunders	<i>[Signature]</i>
COMMITTEE MEMBERS:	GARETH BRAID	JENNIFER RAMBOLD	<i>[Signature]</i>
	DENNIS EVANS	ANDY MALES	<i>[Signature]</i>
	TONY ALBERTSON	Bob M ^c Cartney	<i>[Signature]</i>
	Bob M ^c Cartney	TONY ALBERTSON	<i>[Signature]</i>

Please note:

1. Nominations close at 5.00pm on Wednesday 5th September 2018
2. Nominations must be made in writing by either completing this form or by letter to the Secretary.

Colin Saunders E. Saunders C. Saunders
 MORE SPACES
 UNDERNEATH IF REQUIRED

REVISION 1



NOTES:

- BUILDER MUST CHECK AND CONFIRM EXISTING LEVELS ON SITE PRIOR TO COMMENCING ANY WORKS. REPORT ANY DISCREPANCIES TO THE SUPERINTENDENT AND SEEK INSTRUCTION PRIOR TO PROCEEDING.
- BUILDER MUST VERIFY ALL DIMENSIONS ON SITE PRIOR TO THE COMMENCEMENT OF ANY WORK OR THE PRODUCTION OF ANY SHOP DRAWINGS. REPORT ANY DISCREPANCIES TO THE SUPERINTENDENT AND SEEK INSTRUCTION PRIOR TO PROCEEDING.
- ALL WORKMANSHIP AND MATERIALS TO BE IN ACCORDANCE WITH THE MOST CURRENT BUILDING REGULATIONS AND RELEVANT S.A.A CODES AND AUSTRALIAN STANDARDS INCLUDING AMENDMENTS.
- THE AUTHORIZED REQUIREMENTS OF LOCAL AUTHORITIES AND OTHER STATUTORY AUTHORITIES ARE TO BE COMPLIED WITH.
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- SPECIFICATION SHALL TAKE PRECEDENCE OVER ALL DRAWINGS

1	REMOVED PARAPET WALL	SEPT10	GC
No.	AMENDMENT	Date:	INT.

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Project:
 Proposed New Dining Hall
 Bunbury Bridge Club
 Lot 30 Balgore Way Bunbury

Date:	Design:	Drawn:	Checked:
02/07/09	RV	GC	RV
Job No.:	Drawing No.:		
7627-10	A3-04		

Approved: _____

PROPOSED PLAN LAYOUT
 SCALE 1:100